

From: [Jose Gonzalez](#)
To: ["Uriel Reyes"](#)
Cc: ["Kerry Morrison"](#)
Subject: RE: CHC Review
Date: Thursday, April 02, 2015 4:51:00 PM
Attachments: [Accts Payable Aging 12-31-2014 \(printed 4-2-2015\).xlsx](#)
[Bank Rec 12-31-2014.xlsx](#)
[Trial Balance \(printed 4-2-2015\).xlsx](#)
[2015 Planning Report Budget \(Appendix A\) \(revised 3-5-2015\).xlsx](#)
[2015 Planning Report Submitted \(revised 3-5-2015\).docx](#)
[Spending by Payee Report 5014.xlsx](#)
[2014-2015 1st Qtr Redemption Report 12-11-2014.xlsx](#)
[2014 Direct Billed Assessments.xlsx](#)
[CHC Budget DG 2014 \(Jose's December-2014 YTD Actual\) V.2 \(FINAL\).xlsx](#)
[Savings 4482.pdf](#)
[Checking 1777 \(old BID\).pdf](#)
[Checking 6849.pdf](#)
[Marketing Coop 2591.pdf](#)

Uriel:

Attached is the Trial Balance plus most of the additional items listed below.

Please note that I took over maintaining the books from the Board Treasurer Duke Gallagher starting effective 5/1/2014. So for Jan-April, I recreated the activity via journal entries since he used a different system.

We have kept using his attached spreadsheet file "CHC Budget DG ...", which contains a cash flow statement and an overall reconciliation, because of the legacy information in it and its usefulness to management. I believe this is the main support that he used to provide for the annual reviews to RBZ.

Kerry:

Please provide copies of the highlighted items.

From: Uriel Reyes [mailto:UReyes@rbz.com]
Sent: Wednesday, April 01, 2015 10:11 PM
To: 'Jose Gonzalez'
Subject: RE: CHC Review

Oh ok. .. I see what you mean now. Can you see if Sage50 allows you to run trial balance. Its essentially the balance sheet and the income statement (but it includes the account #'s). Not a big deal if you cant get , but its definitely a time saver for me.

-
Please also provide:

- Board minutes (1/1/14 to now)
- Development budget (s) for 2014
- Planning Report (for 2015) –
- Provide any updated/renewed agreements (i.e. HPOA Management contracts)
- AP Aging report
- Spending by payee report (for all of 2014)
- A/R - running total report
- Cash accounts - Dec'14 statements and bank reconciliations

I will work on getting you an engagement letter. Let me know if you have any questions.

Uriel Reyes, CPA
Supervisor



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From: Jose Gonzalez [<mailto:jose@fashiondistrict.org>]

Sent: Wednesday, April 01, 2015 7:58 PM

To: Uriel Reyes

Cc: 'Kerry Morrison'

Subject: RE: CHC Review

Hi Uriel

Attached are the requested documents.

Please provide an engagement proposal at your earliest convenience.

Thank you

Jose

From: Uriel Reyes [<mailto:UReyes@rbz.com>]

Sent: Tuesday, March 31, 2015 4:45 PM

To: Jose Gonzalez

Subject: RE: CHC Review

Yep. As of 12/31/14.

Thanks

Uriel Reyes, CPA
Supervisor



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From: Jose Gonzalez [<mailto:jose@fashiondistrict.org>]

Sent: Tuesday, March 31, 2015 4:40 PM

To: Uriel Reyes

Subject: RE: CHC Review

Hi Uriel

I use Sage50. Would a general ledger detail for all accounts do the job?

Jose Gonzalez

Finance Manager

LA Fashion District BID

Tel 213 488-1153 ext. 711

Fax 213 488-5159

Email: jose@fashiondistrict.org

Facebook: [L.A. Fashion District](#)

Twitter: [LAFashionDist](#)

From: Uriel Reyes [<mailto:UReyes@rbz.com>]

Sent: Tuesday, March 31, 2015 4:33 PM

To: 'Jose Gonzalez'

Subject: RE: CHC Review

Hello Jose,

Could you please provide a trial balance for FY14.

Also, are you able to provide me with a quickbooks back-up file that has all the 2014 activity.

Thanks

Uriel Reyes, CPA

Supervisor



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From: Thomas Leaper
Sent: Thursday, March 26, 2015 9:56 AM
To: 'Jose Gonzalez'
Cc: 'Kerry Morrison'; Sunny Meneou; Uriel Reyes
Subject: RE: CHC Review

Jose

Meet Uriel Reyes. He will be your point person on the review. He will be in touch shortly.

Best,

Tom

Tom Leaper, CPA
Partner



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From: Jose Gonzalez [<mailto:jose@fashiondistrict.org>]
Sent: Monday, March 23, 2015 3:52 PM
To: Thomas Leaper
Cc: 'Kerry Morrison'; Sunny Meneou
Subject: RE: CHC Review

Thanks Tom

We will wait to hear from you

From: Thomas Leaper [<mailto:tleaper@rbz.com>]
Sent: Monday, March 23, 2015 2:44 PM
To: 'jose@fashiondistrict.org'
Cc: 'Kerry Morrison'; Sunny Meneou
Subject: CHC Review

Jose,

As luck would have it Lavanya has left RBZ as well. I'll be the point person handling the review. In case you're not aware, the review is do with the City along with the renewal no later than April 30 so my information request will be coming shortly. I'll be in touch.

All the best,

Tom

Tom Leaper, CPA
Partner



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